



भारतीय विदेश व्यापार संस्थान  
(मानित विश्वविद्यालय)  
**INDIAN INSTITUTE OF FOREIGN TRADE**  
(DEEMED TO BE UNIVERSITY)  
(AN AUTONOMOUS INSTITUTE OF MINISTRY OF COMMERCE & INDUSTRY)



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**CORRIGENDUM NO. 1 TO TENDER No. IIFT(D)/DR(Projects)/1/2023**

Ref: IIFT(D)/DR(Projects)/1/2023

दिनांक / Dated : 28.2.2023

A pre-bid meeting was held on 22.2.2023 at 3:00 p.m. for the tender of "Providing Hostel Accommodation for Students of IIFT campus at GIFT City, Gandhinagar". The following attended the meeting:

**IIFT**

- |    |                         |   |                               |
|----|-------------------------|---|-------------------------------|
| 1) | Prof. Jaydeep Mukherjee | - | Centre Head, GIFT City        |
| 2) | Prof. M. Venkatesan     | - | Chairman (Contract Committee) |
| 3) | Shri Pitamber Behera    | - | Deputy Finance Officer        |
| 4) | Er. R.K. Gupta          | - | Institute Engineer            |

**Representative of prospective bidders**

- (1) Shri Arvind Patel of M/s Homeworld Hostel (through Online)
- (2) M/s Befree (through Online)
  - (i) Shri Gautam Deshpande
  - (ii) Smt. Suryaprabha Pillai and Team

The representatives of participating agencies were requested to put forward their doubts or points which needs clarifications. Various request/questions raised by them and the clarifications/amendment provided by IIFT as below:

Sl. No	Pre-bid Query / Suggestions	Comments from IIFT
1.	<b>Annual Average Turnover:</b> Both the parties intimated that due to Covid-19 in the past two years, they are not able to meet the Annual Average Turnover Criteria vide point 4 (f) at page 3 of tender document and this needs to be deleted.	Agreed to.
2.	Both the vendors intimated that they shall not be able to serve non-veg food. M/s Homeworld Hostel informed that, if essentially required, they can	The non-veg items mentioned in the menu of Dinner for Wednesday and Sunday stands deleted. Rest of the menu remains unchanged.

	<p>take the students outside in some canteen for non-veg food once in a week.</p> <p>M/s Beefree was not ready to take the students outside for non-veg food.</p>	
3.	<p><b>Security Deposit and Advance Rent:</b> Both the parties stated that tender document is silent about Security Deposit and payment of advance rent. At least we should get one month rent as security deposit.</p>	<p>A new clause at serial number 8 (A) Section-5 Part (A) is being inserted as given below:</p> <p>"The Institute shall pay interest free security deposit equivalent to one month rent to be adjusted in the last payment"</p>
4.	<p>Whether the payment shall be on monthly basis or quarterly basis.</p>	<p>Attentions of vendors are invited to clause 8 of Section 5 (Part-A) wherein it is clearly mentioned that "<i>The contractor shall submit single bill for the contract for the actual work done on monthly basis and the bills will be paid within 6 weeks thereafter as far as possible. However, any deterioration in the services should not be there on the plea of delay in receipt of payment</i>"</p>
5.	<p>Menu of food items</p>	<p>Attentions of vendors are invited to page no. 8 to 10 of tender document, wherein the menu to be served and brand of the material is explicitly mentioned (non-veg food has been deleted as indicated at sl no. 2 above). The Student Mess Committee shall decide the menu on weekly / fortnightly basis.</p>
6.	<p>The tender period is only for 12 months, they would like to have a long term contract.</p>	<p>The initial contract is for 12 months likely to be extended up to 36 months subject to providing satisfactory services. After completion of each 12 months, 5% increase in quoted rates are permitted.</p>
7.	<p><b>Lunch and snack</b> Serving lunch in the IIFT Campus and arrangement thereof.</p>	<p>It was informed that lunch on all working days and evening snacks in case of late classes are to be served in the campus. A prior intimation shall be given to the vendor. On weekend and holidays, the lunch and evening snack shall be served in the Hostel.</p> <p>The lunch to be served in the campus shall be a buffet. The IIFT shall provide necessary space. All other arrangement like ben berry, utensils and their cleaning is to be arranged by the selected vendor at no extra cost. The sitting arrangement (Table &amp; Chairs) shall be provided by the Institute.</p>

8.	Both the parties informed that they shall not be able to provide power backup as this is redundant in Gujarat as we are getting 24X7 electricity supply except for break-down or scheduled maintenance.	Agreed to.
9.	Whether the tenders is to be submitted online or offline.	Vendors were informed that tender is to be submitted offline to IIFT Delhi address given at page 4 of the tender document.
10.	How the IIFT shall pay the Electricity and water charges.	It is clearly mentioned in Section-3 in Scheduled of Requirement vide items no. 4 and 5 that the water and electricity charges shall be reimbursed on the production of payment of bills.
11.	Both the vendors requested to extend the date of submission of tender.	Agreed to. The date for submission tender shall now be <b>16.3.2023</b> . The time and venue for submission of tender remains unchanged.

In addition to above, following amendments are made in tender document:-

(1) The para 22.3 at page 16 and Annexure A at page no. 20 stands deleted. The modified as below:

The evaluation and comparison of responsive bids shall be based on quality & cost based selection (QCBS). The final score shall be arrived by adding technical & financial score with respective weightages (30% for technical & 70% for financial). The bidder obtaining the highest combined weighted technical and financial score may be considered for acceptance. The procedure for technical & financial evaluation is as under:

**(a) Technical evaluations:** The firms fulfilling eligibility criteria only shall be considered for technical evaluations. The technical evaluation shall be based on following parameters:

(i) Distance of hostel from the Institute – 25 marks.

(ii) General ambience and quality of infrastructure (20 marks), facilities & services (20 marks), Buildings having independent floor for girls students (10) of the proposed building to be evaluated by IIFT Team – 50 marks.

**(b) Financial evaluations:** The financial bids of only those bidders shall be considered who secure 60% and above marks in technical evaluation. The maximum financial score of 75 will be given to lowest bidder and other eligible bidders shall be given financial scores that are inversely proportional to their prices with respect to the lowest offer.

**Note:** The guidelines for evaluation of technical & financial bids are given in Annexure - A at the end of the section.



Guidelines for evaluation of technical & financial bid:

(A) **Technical Evaluation:** The firms fulfilling eligibility criteria only shall be considered for technical evaluation as below:

**(i) Distance of hostel from the Institute : Maximum marks – 25**

- (a) Up-to 3 kms.: 100%
- (b) More than 3 & up-to 4 kms. : 80%
- (c) More than 4 & up-to 5 kms. : 60%

**(ii) General ambience and quality of infrastructure (20 marks), facilities & services (20 marks) Buildings having independent floor for girls students (10) to be evaluated by IIFT Team – 50 marks.**

- (a) General ambience: To be decided by the Committee.
- (b) Facilities & Services: To be decided by the Committee.
- (c) Buildings having independent floor / separate wing for girls student and centralized / decentralized infrastructure.
  - i) Independent floor / multiple apartment in one tower, separate wing / apartment for girls student and centralized – 100%
  - ii) Independent floor / multiple apartment in one tower, separate wing / apartment for girls student and decentralized – 85%
  - iii) No Independent floor / multiple apartment in one tower, separate wing for girls student and decentralized – 60%



- (2) The Price Schedule Section 9 (Part-B) mentioned at page no. 43 stands deleted.  
The modified Price Schedule Section 9 (Part –B) is as under:

**PRICE SCHEDULE**

**Name of Work: "Providing Hostel Accommodation for Students of IIFT at GIFT City, Gandhinagar, Gujarat".**

Sl. No.	Description	Quantity	Unit	Rate (excluding GST) in Rs.	Amount (in Rs.)
1	Providing accommodation for students as per scope of work as described in (A), (B), (C) of Section – 3, Scope of Work.	120	Per student per month		
2	Providing Mess Facilities for students as per scope of work as described in (D) of Section – 3, Scope of Work.	120	Per student per month		
<b>AMOUNT per month (in Rs.) :</b>					

- Quoted Rates shall be inclusive of all expenses to be incurred by vendor for providing goods and service as specified in the Scope of Work and Technical Specification of Section-3 of the tender document excluding Goods and Service Tax, which shall be paid extra, as per Goods and Service Tax rules applicable from time to time.
- Minimum wage, EPF employer's contribution, ESIC employer's contribution or any statutory obligation has to be paid by vendor as per Govt. notification from time to time.

**Note:**

- (1) This corrigendum shall form an integral part of the tender document.

Yours faithfully,



(Gaurav Gulati)

**Deputy Registrar (Projects)**  
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Indian Institute of Foreign Trade